

TRSE Environmental Action Plan

Latest update...April 2015

Key Environmental Impacts	Area of work	What we have done	Next steps	By when	Barriers/obstacles to be overcome	Who will lead on this
Theatre Building	LED Lighting	Replaced these in dressing rooms, green room, bar.	Further replacing LED lights inc all corridors bulk heads	Jul-15	Time/money	Graeme
			Further replacing LED lights - 1st & 2nd floors foyer and toilet areas, Murray Melvin Room & Ken Hill Bar	Jul-16	Time/money	Graeme
			Research into GDS auditorium lighting systems and funding options	Sep-15	Time/money	Graeme/ Ricky
	Plant running improvements	BMS system upgraded April 2012. This has facilitated more efficient working and more specific zoning of the building for heating. More reactive and quicker system (can be adjusted instantly and remotely).	Continue to jeep on top of reviewing and monitoring operation – keep tweaking settings to continue improving efficiencies.	Ongoing	N/A	Graeme
			Increase capacitors on the power factors correctors to improve power correction coming into the building	May-14	Expertise/ time	Graeme
	Bye-bye standby systems	Implemented in the tech office and the marketing office	Intend to continue installing this in other offices	Jul-16	Lack of capacity in the team – will need to use external contractor so therefore financial impact	Ricky/Graeme
	Building wide IT		Implement policy that all PC's are centrally shut down at end of day, in addition to ensuring a building wide check during the lock up procedure	Jul-14	N/A	Graeme/ Stuart/ Bar Managers
			Change building servers from 7 units in server room to virtual servers reducing consumption	Dec-15	Time/money	Staurt/ Graeme
	Refuse and recycling	Worked with Stratford Picturehouse and Stratford Circus to combine refuse and recycling by using the same company.	Continue this partnership to look for further avenues to explore	Ongoing	NA	Graeme
			Moved to centralised printers, and default double sided printing	Sep-15	Cost of changing systems	Graeme/ Lee
There is a comprehensive recycling station in the green room.			Jul-16	Cost	Graeme	
Water saving measures	Installed water-saving devices in all our toilet cisterns and sensor taps in dressing rooms, disabled toilets, and bar ladies toilets	Install sensor taps in remaining toilets and investiagte Water-less urinals	Jul-16	Cost of changing systems	Graeme	

	Energy consumption	Reduced emissions from electricity per performance by 44%, and normalised gas by 34.4%	Reduce carbon emissions by 6% by each year, in line with aims by Julie Bicycle.	Sep-16		Graeme/ Lee
Business Travel and Staff Commuting	Parking onsite	Only 4 spaces available so staff parking is not encouraged. Incentivise staff to use public transport (travelcard loans) or bikes (bike loans/bike storage).	Bollards preventing access to Theatre Square installed but not working - follow up with LBN.	Ongoing	Bollards are within the Council's hands.	Graeme
	Facilities for cyclists	Bikes are stored within the building to alleviate fears that bikes will be stolen.	Are discussing setting up a secure bike storage areas	ongoing	cost	Graeme/Lee/Ricky
		Interest free loans available to staff to buy bikes and/or they can subscribe to the government's Buy a Bike scheme. Showers available for staff use if required.	Publicise this further – staff meeting and emails	Dec-15	N/A	Lee
	Incentives to use public transport	Interest-free loans are available to buy annual season-tickets.	This is currently in everyone's contract, but as above remind staff	Dec-15	N/A	Lee
Stakeholder travel (i.e. audience)	Encouragement to use public transport	Signposting customers to all the good local transport network links on our website. No facilities onsite for public parking.	Ensure website has up to date transport links/information to encourage use of public transport	ongoing		Marketing
	Monitor audience data		Moving to improved Ticket monitoring software, implemenet audience tracking	Dec-16		Marketing
Productions	Refuse/recycling	Use of Scenery Salvage when feasible. Generally sets are broken down and any re-usable materials are stored and utilised in-house.	Where possible recycle sets through scenery salvage.	Ongoing		Ricky
		We reuse some set items, including past show stage treads	Further explore options of using second hand and reclaimed items for set, props and costumes instead of making from scratch	Ongoing		Production department
Goods and services procurement	Shared procurement	Already sharing refuse company, drinks supply company, and some physical resources with Stratford Circus.	Explore further sharing resoucrs now Birkbeck have joined cultural quarter	Ongoing	N/A	Graeme
	Green credentials of suppliers	Informal 'checking' of green credentials of suppliers	Draft a formal policy and an appendix to contracts outlining our commitment to reducing our carbon footprint and requiring their buy-in/contribution to that.	Jul-16		Lee
	Stationary provider	Looking at Recyled paper suppliers	Move to a green paper supplier/product	Jan-16		Velma/ Lee
Met with Green Stationary suppliers		Compare costing and products with view to moving to a green supplier	Jul-16		Velma/Lee	